

CITY OF SOUTHSIDE PLACE

6309 Edloe Ave • Houston, Texas 77005 • 713-668-2341 • Fax 713-668-3305

SIGN PERMIT APPLICATION

Date of Application Master Building Permit # Permit #

Contractor

Name Work Phone Number Cell Phone Number

Address

Business Information Master License Number

Business Name Phone Number

Address

Type of Sign

NOTE: ATTACH COPY OF SIGN DIAGRAM WITH DIMENSIONS.

Method of Attachment

ALL:

- SIGNS MUST BE INSTALLED BY A REGISTERED CONTRACTOR
- BE AT LEAST (8) FEET FROM THE GROUND
- CENTERED OVER LEASE SPACE
- HAVE AT LEAST ONE FOOT CLEARANCE ABOVE AND BELOW SIGN BAND
- BE ON A SEPARATE CIRCUIT
- HAVE DRAIN HOLES
- HAVE A MANUFACTURER'S LABEL

ATTENTION: NO WORK CAN BEGIN BEFORE PERMIT IS ISSUED. VIOLATIONS ARE SUBJECT TO DOUBLE PERMIT FEES.

Signature of Applicant Printed Name Date

FOR OFFICE USE ONLY

PERMIT FEE _____ \$300.00 _____

RECEIPT NO: _____

APPROVED BY: _____

DATE: _____